



Curriculum vitae Europass

Personal information	
Name / First name	BIBARȚ Cristina Elena
Address	
Telephone	
E-mail	cristina.bibart@yahoo.com
Nationality	Romanian
Professional experience	
Period of time	2006 – Present
Occupation or position held	General Manager – CEO
Main activities and responsibilities	<p>Management activity: ensures the current management of the Administration of Free Trade Zone Curtici - Arad;</p> <p>Responsibilities in accordance with the provisions of GEO no. 109/2011 on the corporate governance of public enterprises:</p> <ul style="list-style-type: none">- taking all the measures related to the management of the company within the limits of its object of activity and respecting the exclusive competences reserved by law to the Board of Directors;- ordering, following up and ensuring the fulfillment of the decisions of the Board of Directors and of the legal provisions;- approving the regulations and service instructions for the administration, storage and maintenance of the material means under the administration of the company, their development and modernization, the recruitment, training and improvement of the personnel;- approving the hiring and dismissal of the personnel from the company's own apparatus, in compliance with the legal provisions;- appoints and dismisses the managers of the work compartments;- fulfills any other attributions and approves any other measures regarding the activity of the directorate, according to the laws;- stay and engage the Administration of the Free Trade Zone Curtici - Arad before the public authorities, as well as in the relations with third parties, natural (civil) or legal persons, Romanian and foreign, based on the delegation of competence to the Board of Directors;- other activities;
Name and address of employer	<i>The Administration of Free Trade Zone Curtici – Arad,</i> Address: Iulian Grozescu Street, no. 5, Arad, Romania
Type of business / type of activity or sector	Real estate activities on a fee or contract basis (concessions, rentals of public land and other activities) CAEN code 6832
Period of time	2006 - 2013
Occupation or position held	Chairman of the Board of Directors of Administration of the Curtici Arad Free Trade Zone
Main activities and responsibilities	<ul style="list-style-type: none">- ensuring the conditions for carrying out the activity of the Board of Directors;- chairing the meetings of the Board of Directors;

	<ul style="list-style-type: none"> - leading the current activity of the Council and making decisions, between ordinary meetings; - monitoring the implementation of decisions and measures established by the Council, in strict compliance with legal provisions; - the presentation at each meeting of information on the implementation of the decisions adopted at the previous meeting; - the representation of the Company in the relations with the economic agents and the signing of the acts that commit it towards third parties; - approving the regulations and service instructions for the administration of the company and maintaining the material means under the administration of the Administration, their development and modernization, recruitment, training and improvement of the personnel; - approving the hiring and dismissal of the personnel from the Regia's own apparatus, in compliance with the legal provisions; - appointment and removal of work department managers; - fulfilling other attributions and approving other measures regarding the activity of the Company, according to the law;
Period of time	2002 – 2006
Occupation or position held	Unique Office specialist
Main activities and responsibilities	<ul style="list-style-type: none"> - guidance, verification and registration of documents for obtaining the unique code and registration of companies, autonomous companies, other companies and manufacturies; - verification and registration of all decisions and additional documents of companies, autonomous companies, other companies and manufacturies; - consulting and assistance;
Name and address of employer	<i>Ministry of Justice / Bucharest National Trade Register Office / Arad Trade Register Office</i>
Type of business / type of activity or sector	Preparation and verification of documents in the legal and commercial;
Period of time	1998 – 2002
Occupation or position held	Specialist – Arad Trade Register Office
Main activities and responsibilities	Information, verification and registration of various documents;
Name and address of employer	<i>Chamber of Commerce, Industry and Agriculture Arad /Office of the Trade Register</i>
Type of bussiness / type of activity or sector	Registration, mentions of companies, autonomous companies and other companies and other manufacturing;
Period of time	1997 - 1998
Occupation or position held	Analyst Programmer as.
Main activities and responsibilities	Making new driving licenses and car coupons on the computer;
Name and address of employer	<i>Arad County Police Inspectorate / Informatics Trust Bucharest;</i>
Type of bussiness / type of activity or sector	Electronic implementation of driving licenses and car vouchers within the Arad County Police Inspectorate;
Period of time	1994 – 1997
Occupation or position held	Analyst Programmer as.
Main activities or responsibilities	<i>National Directorate of Forests Bucharest / Suceava Forestry Department;</i>
Name and address of employer	Carrying out computer work in all forestry and accounting fields that require intensive use of various analytical programs;
Type of activity or sector	Implementation of data, computer and analytical programming within the computer office;

Period of time	1990 – 1994
Occupation or position held	Commercial specialist
Main activities or responsibilities	- negotiating and concluding contracts with companies and food and cigarette factories and manufactories in the country and abroad; - market research of the consumption demand of the population at the 5 food warehouses, as well as at the retail units of the 98 cooperatives in the county; - participation in various exhibitions and fairs for negotiation and conclusion of commercial contracts;
Name and address of employer	Suceava County Union of Consumer Cooperatives
Type of activity or sector	Negotiation and conclusion of commercial contracts, as well as monitoring their performance;
Education and Training	
Period of time	2011
Name and type of educational institution	SC Best Proserv Center SRL
The main disciplines studied / acquired professional competencies	<i>Occupational safety and health expert - qualification course</i>
Period of time	2011
Name and type of educational institution	SC Best Proserv Center SRL
The main disciplines studied / acquired professional competencies	<i>Inspector human resources - qualification course</i>
Period of time	2007 – 2008
Name and type of educational institution	Law School (Faculty of Legal Sciences) - "Vasile Goldiș" Western University of Arad
The main disciplines studied / acquired professional competencies	Master - Administrative Law and Civil Service Statute
Period of time	2002 – 2006
Name and type of educational institution	Law School (Faculty of Legal Sciences) - "Vasile Goldiș" Western University of Arad
The main disciplines studied / acquired professional competencies	Civil law, commercial law, criminal law
Qualification / diploma obtained	Bachelor of Laws
Period of time	2001
Name and type of educational institution	Chamber of Commerce, Industry and Agriculture of Arad County
The main disciplines studied / acquired professional competencies	<i>Communication - qualification course</i>
Period of time	1994
Name and type of educational institution	C.C.R.S. Suceava / Suceava Department of Labor and Social Protection - qualification course
The main disciplines studied / acquired professional competencies	Accounting - qualification course

Period of time	1984 – 1988				
Name and type of educational institution	„Petru Rareș” National College Suceava - Chemistry profile				
Personal skills					
Native language	Romanian language				
Foreign languages		English	French	Italian	Ukrainian
	Understanding	Good	Good	Good	Good
	Speaking	Good	Satisfactorily	Satisfactorily	Good
	Writing	Satisfactorily	Satisfactorily	Satisfactorily	---
Social skills and competences	<ul style="list-style-type: none"> - Special skills of understanding and communication in multicultural environments and in multidisciplinary fields; - Excellent skills of synthesis and transmission of information in most fields; - Non-conflicting temperament, very high resistance to stress, effortless adaptability to various types of interlocutors / opponents and to various systems of professional organization, as well as special analysis skills in the field of human resources, easily adaptability skills; - Very creative, critic mind, emotional intelligence, very good organizer, perfectionist, excellent intellectual and professional performance skills under time pressure and responsibility; 				
Communication skills	Good communication skills - Communication course				
Organizational skills and abilities	<ul style="list-style-type: none"> - Good organizer and coordinator, - Assuming professional responsibility for the team; - Negotiation and representation skills acquired in professional activities; - Assuming and meeting deadlines; 				
Technical skills and competences (computer use, certain types of equipment, machines, etc.)	<ul style="list-style-type: none"> - Digital skills of Microsoft Office tools (Word, Excel, PowerPoint, etc.) acquired in professional activities, DBASE, FOXPRO, WINDOWS, VARIOUS COMPUTER AND ACCOUNTING PROGRAMS, - Skills in the use of office equipment; - User of business applications on MacOS and Windows platforms (documents, databases, graphical presentations, etc.); 				
Other competences and skills	<ul style="list-style-type: none"> - Competences regarding the knowledge of the legislation regarding the commercial companies and manufacturies, autonomous administrations, state companies, other legal fields; - Experience in working with the human factor; - High speed and work capacity; - Skills and knowledge regarding the performance of legal and accounting works using several computer programs; - Hobbies: painting (recreational), psychology (recreational), sport (recreational); 				
Driver's license	Category B, since 1988				
More information	Marital status – married				